

7. Publication Ethics and Malpractice Statement

a. Publication and authorship:

Each article proposed to be published in BOGOSLOVLJE (Theology) journal must have scientific value. The authors will use footnotes (following the model from template) and will provide to redaction a bibliographic list, at the end of the research. If the work is being conducted under a project grant or funding and benefits, this subsidiary will mention in the first subsidiary note. The magazine does not charge for publication.

Plagiarism or self-plagiarism are prohibited and lead to the rejection of publication material.

Publication of the same article or study in several magazines or the tentative of publishing it in several magazines, lead to the rejection of publishing.

b. Author's responsibilities/Peer Review Process:

Upon receipt of a manuscript, the Editorial board first considers whether the manuscript falls within the scope of the journal and consequently decides upon whether to send it for review, and finally informs the contributor about their decision.

The Editorial board sends manuscripts for review to two independent referees. Identities of referees are and will be concealed from the contributors, and the correspondence between them is managed exclusively by the Editorial board. A manuscript is sent to the referees via email, without the name(s) of the author(s) and/or any other data that may reveal the author's identity (so-called "double-blind" peer review).

If an article has been fully accepted by both referees (with no revisions required), the article is ready for print. If it has been rejected by both referees, it will not be published. If one or both referees require any revisions, the author is informed about these requirements. After the required corrections/modifications are made, the article is once again sent to the referee/referees so as to check whether the author has fulfilled all the requirements set out by the referee(s). If the referees make an assessment that the requirements have been met, the article will be published. If one of the referees accepts the article requiring further or no further revisions and the other one rejects it, a third referee, whose decision will be taken as final, will be engaged.

Upon completion of the review process, the Editorial board informs the author about whether the article has been accepted or rejected for publication.

In addition, upon receipt of positive reviews, the Editorial board reserves the right to require that the author should format the article in accordance with the Author guidelines, so that it conforms to the requirements specified by the Journal. If they are required to, the author is obliged to make the revisions within seven days.

The deadline for the completion of the review process is twelve months of receipt/submission of a manuscript by post or email. Should the manuscript be sent during nonworking days, the first working day would be the day when the manuscript would be considered as received.

Upon completion of the review process and the required revisions, the deadline for the publication of the accepted articles is six months from the day of acceptance or receipt of the final version of the paper.

c. Editorial responsibilities:

In the journal publication process, editors have the following responsibilities:

- complete responsibility and authority to reject/accept an article;
- should have no conflict of interest with respect to articles they reject/accept;
- only accept a paper when reasonably certain;
- when errors are found, promote publication of correction or retraction;
- preserve anonymity of reviewers.

d. Publishing ethics issues

- Editorial board is monitoring/safeguarding publishing ethics by editorial board;
- Editorial board provides guidelines for retracting articles (see the site, at the reviewing process);
- The members of editorial board have to maintain the integrity of the academic record;
- The editorial board also preclude business needs from compromising intellectual and ethical standards;
- The editorial board can ask to the authors to provide corrections, clarifications or retractions when needed. He is also the one who must assure the publication of this information on the site and in the review.
- Editorial committee will deal with prevention of plagiarism or fraud situations.